

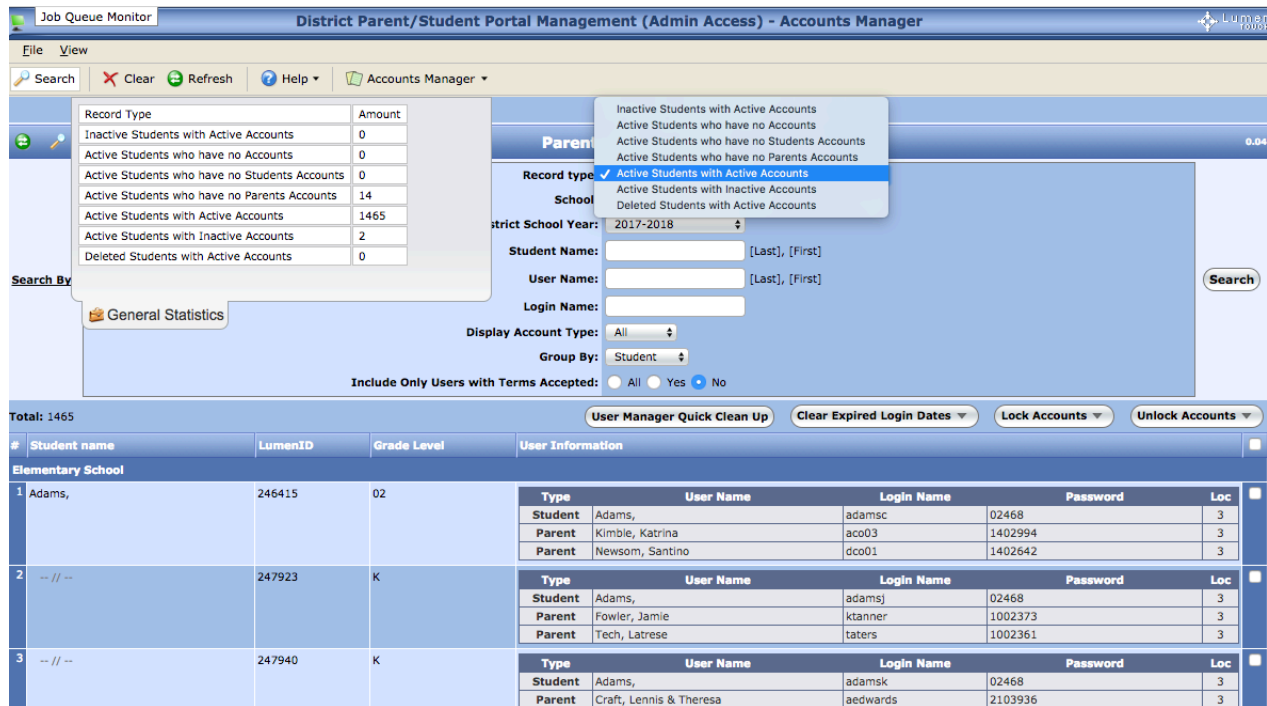
## Portal Accounts Management

This application allows for quickly locking and unlocking portal accounts. It's easy to find students that are no longer active in the system but still have active accounts and then lock the accounts.

EzStart -> Lumen Touch - District Admin -> District Parent/Student Portal Management -> District Parent/Student Portal Management -> Accounts Manager

General Statistics tab: This shows the number of students in each of the categories that can be found and their accounts locked, including the parents as well.

Search options are available to pinpoint the group needed and lock or unlock parent and student accounts quickly.



The screenshot shows the 'Accounts Manager' interface. At the top, there's a 'Job Queue Monitor' and 'District Parent/Student Portal Management (Admin Access) - Accounts Manager'. Below this is a search bar with 'Search', 'Clear', 'Refresh', and 'Help' buttons. A 'Record Type' dropdown menu is open, showing options like 'Inactive Students with Active Accounts' (0), 'Active Students who have no Accounts' (0), 'Active Students who have no Students Accounts' (0), 'Active Students who have no Parents Accounts' (14), 'Active Students with Active Accounts' (1465), 'Active Students with Inactive Accounts' (2), and 'Deleted Students with Active Accounts' (0). The 'Active Students with Active Accounts' option is selected. Below the dropdown, there are search filters for 'School', 'District School Year' (2017-2018), 'Student Name', 'User Name', and 'Login Name'. There are also buttons for 'General Statistics', 'User Manager Quick Clean Up', 'Clear Expired Login Dates', 'Lock Accounts', and 'Unlock Accounts'. The main table displays user information for three elementary schools, with columns for '#', 'Student name', 'LumenID', 'Grade Level', 'User Information', 'Type', 'User Name', 'Login Name', 'Password', and 'Loc'.

#	Student name	LumenID	Grade Level	User Information																				
<b>Elementary School</b>																								
1	Adams,	246415	02	<table border="1"> <thead> <tr> <th>Type</th> <th>User Name</th> <th>Login Name</th> <th>Password</th> <th>Loc</th> </tr> </thead> <tbody> <tr> <td>Student</td> <td>Adams,</td> <td>adamsj</td> <td>02468</td> <td>3</td> </tr> <tr> <td>Parent</td> <td>Kimble, Katrina</td> <td>aco03</td> <td>1402994</td> <td>3</td> </tr> <tr> <td>Parent</td> <td>Newsom, Santino</td> <td>dco01</td> <td>1402642</td> <td>3</td> </tr> </tbody> </table>	Type	User Name	Login Name	Password	Loc	Student	Adams,	adamsj	02468	3	Parent	Kimble, Katrina	aco03	1402994	3	Parent	Newsom, Santino	dco01	1402642	3
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