

Class Rank Exception Management

This allows the maintaining of a list of students who are to be included in the class rank.

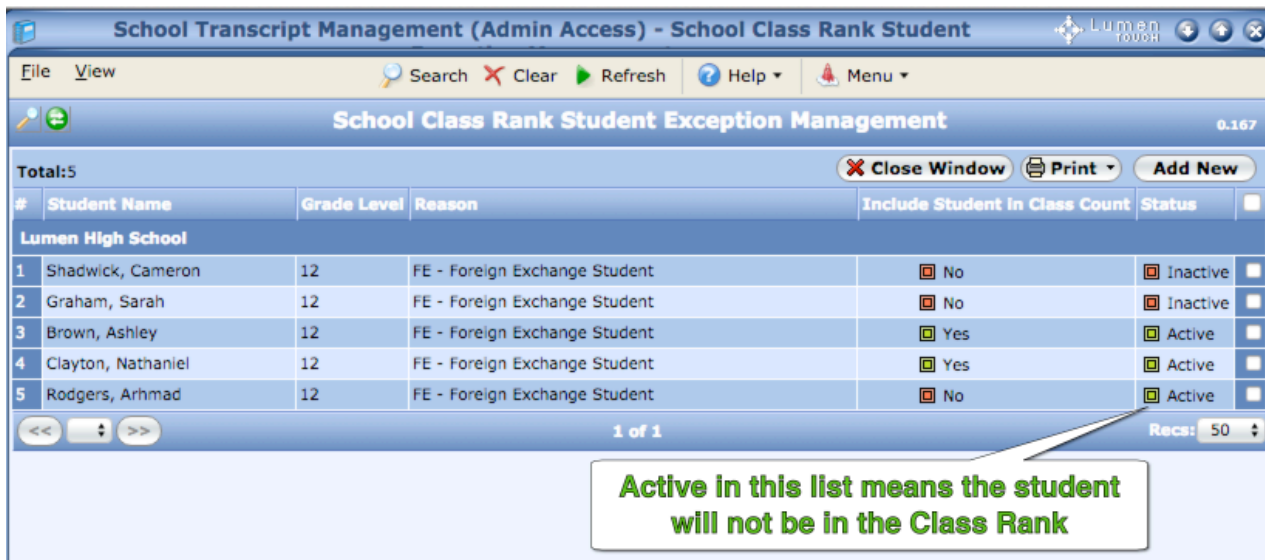
1. Add the reason codes for Student Exception.

EzStart -> Lumen Touch - School -> School Transcript Management -> School Transcript Management -> School Class Rank Student Exception Reason Codes

2. Add the students to the list.

EzStart -> Lumen Touch - School -> School Transcript Management -> School Transcript Management -> School Class Rank Student Exception Management

- 2.1. Click Add New. Search for the student and select.
- 2.2. Enter the Reason
- 2.3. Choose Active. Active means the student will not be in the class rank. Inactive means the student is not active in this exception list and the student will be calculated in the class rank.
- 2.4. Choose Yes or No to include in Class Count. If Yes and the student is active in this list, the student will not be in the list, but will be counted in the total number of students. No will not count in the total if the student is active in the exception list.
- 2.5. Save and Finish.



School Transcript Management (Admin Access) - School Class Rank Student

School Class Rank Student Exception Management 0.167

Total:5 Close Window Print Add New

#	Student Name	Grade Level	Reason	Include Student in Class Count	Status
Lumen High School					
1	Shadwick, Cameron	12	FE - Foreign Exchange Student	<input type="checkbox"/> No	<input type="checkbox"/> Inactive
2	Graham, Sarah	12	FE - Foreign Exchange Student	<input type="checkbox"/> No	<input type="checkbox"/> Inactive
3	Brown, Ashley	12	FE - Foreign Exchange Student	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Active
4	Clayton, Nathaniel	12	FE - Foreign Exchange Student	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Active
5	Rodgers, Arhmad	12	FE - Foreign Exchange Student	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Active

1 of 1 Recs: 50

Active in this list means the student will not be in the Class Rank