

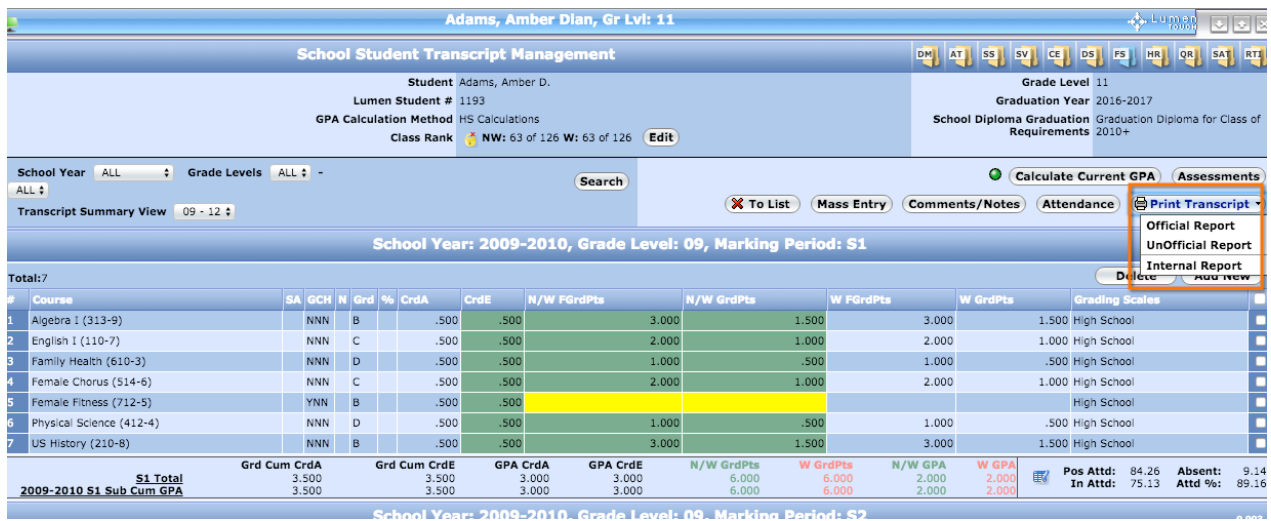
## Viewing and Printing Transcripts

### Individual Student Transcripts

In the below application, Individual Student Transcripts can be viewed and printed.

[EzStart -> Lumen Touch - District Main -> District Graduation and Transcript Management -> District Graduation and Transcript Management -> School Student Transcript Processing](#)

Searching for and clicking on a student will display the below window. Here you can choose to print any of the transcripts defined.



Adams, Amber Dian, Gr Lvl: 11

**School Student Transcript Management**

Student: Adams, Amber D. Grade Level: 11  
 Lumen Student #: 1193 Graduation Year: 2016-2017  
 GPA Calculation Method: HS Calculations School Diploma Graduation: Graduation Diploma for Class of Requirements 2010+  
 Class Rank: NW: 63 of 126 W: 63 of 126 Edit

School Year: ALL Grade Levels: ALL - Search Calculate Current GPA Assessments

Transcript Summary View: 09 - 12 To List Mass Entry Comments/Notes Attendance Print Transcript

School Year: 2009-2010, Grade Level: 09, Marking Period: S1

Total: 7

#	Course	SA	GCH	N	Grd	%	CrdA	CrdE	N/W FGrdPts	N/W GrdPts	W FGrdPts	W GrdPts	Grading Scales
1	Algebra I (313-9)		NNN	B			.500	.500	3.000	1.500	3.000	1.500	High School
2	English I (110-7)		NNN	C			.500	.500	2.000	1.000	2.000	1.000	High School
3	Family Health (610-3)		NNN	D			.500	.500	1.000	.500	1.000	.500	High School
4	Female Chorus (514-6)		NNN	C			.500	.500	2.000	1.000	2.000	1.000	High School
5	Female Fitness (712-5)		YNN	B			.500	.500					High School
6	Physical Science (412-4)		NNN	D			.500	.500	1.000	.500	1.000	.500	High School
7	US History (210-8)		NNN	B			.500	.500	3.000	1.500	3.000	1.500	High School
<b>S1 Total</b>							3.500	3.500	3.000	3.000	6.000	6.000	
<b>2009-2010 S1 Sub Cum GPA</b>							3.500	3.000	3.000	6.000	6.000	2.000	2.000

Pos Attd: 84.26 Absent: 9.14  
 In Attd: 75.13 Attd %: 89.16

### Print Transcripts by Grade Level

[EzStart -> Lumen Touch - District Main -> District Graduation and Transcript Management -> District Graduation and Transcript Management -> School Transcript Print](#)

Search for the group of students you wish to Print. Also choose the type of transcript you wish to print. If you wish to print all in the found set of students, click on Print and choose PDF or Send Email. If you want to print an individual student or selected students, select the students and click on Print and choose PDF or Send Email.

https://sandbox3.lumentouchmoss.com/uplinkos/lumen.php

District Graduation and Transcript Management (Admin Access) - School Transcript Print - v2

View Search Clear Refresh Menu

### School Transcript Print

Student Name: [Last], [First]

Lumen Student ID #: [ ]

Student External ID #: [ ]

Student Status:  All  Active  Inactive

Student Grade Level: All

Resident Type: All

Print Sequence Choices: Student Last, Student First Name

Transcript to Print: UnOfficial

School: High School

School Year: 2015-2016

Transcript Summary View: 09 - 12

Sp Ed Student:  All  Yes  No

Print

Student	Lumen Student ID #	Student External ID #	Grade Level	School	Counselor
Jams, Abbie D.	248062		11	High School	Copeland, Justin
Jams, Amber D.	1193		11	High School	Copeland, Justin
Jams, Ashley E.	1167		12	High School	Strebler, Santino
Jams, Ashley S.	246739		09	High School	Strebler, Santino

PDF CSV HTML Send Email

Choosing the email option will open a Lumen Composer window. Enter the address, subject, and text to send with the transcript. The transcript will be attached.

### Send Email

To: [Email...]

Subject: Message Subject...

F3FWNaA35.u41.pdf Clear Attach File

General Format Insert Statistics

Body Text (12 pt) T T B I U S<sup>p</sup> S<sub>b</sub>

Send Cancel